

# ER Lewis Construction Co., Inc.

PO Box 565  
Greenville, NC 27858  
252-321-1101

## APPLICATION FOR EMPLOYMENT

*Please Print All Information. Read This Before Completing Application*

This Company is an equal opportunity employer. All statements made by applicants for employment on this application form will be carefully checked for accuracy. We offer employment opportunities to all persons without regard to race, color, religion, age, sex, national origin, or handicap/disability. The use of this form does not mean that there are positions open and does not obligate this Company in any way. Answer all questions.

### PERSONAL INFORMATION

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
Street City State Zip

Previous Address (If at present address less than one year)

Street City State Zip

Phone Number: ( ) \_\_\_\_\_.

### EMPLOYMENT DESIRED

Position \_\_\_\_\_ Date you can start \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer?  YES  NO

Have you ever applied for a job at this company?  YES  NO If yes, when? \_\_\_\_\_

Have you worked here before?  YES  NO If yes, when? \_\_\_\_\_

Referred by: \_\_\_\_\_

Do you have transportation available to and from work?  YES  NO

Do you have a legal right to work in the United States?  YES  NO

Do you certify that you are at least 18 years old?  YES  NO

If you are under 18, employment is subject to verification that you are of minimum legal age.

### EDUCATION

School                      Name & Location                      Course of Study                      Years Attended                      Degree

High School/GED \_\_\_\_\_  YES  NO

College \_\_\_\_\_  YES  NO

\_\_\_\_\_ Degree \_\_\_\_\_

Postgraduate \_\_\_\_\_  YES  NO

\_\_\_\_\_ Degree \_\_\_\_\_

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## EMPLOYMENT HISTORY

List last four (4) employers starting with the most recent.

1. **Present (or most recent) Employer:** \_\_\_\_\_

\_\_\_\_\_  
(Address) (City) (State) ( Zip)  
Immediate Supervisor: \_\_\_\_\_ Phone # \_\_\_\_\_ May we contact?  YES  NO  
Job Title or Position: \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

2. **Previous Employer:** \_\_\_\_\_

\_\_\_\_\_  
(Address) (City) (State) ( Zip)  
Immediate Supervisor: \_\_\_\_\_ Phone # \_\_\_\_\_ May we contact?  YES  NO  
Job Title or Position: \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

3. **Previous Employer:** \_\_\_\_\_

\_\_\_\_\_  
(Address) (City) (State) ( Zip)  
Immediate Supervisor: \_\_\_\_\_ Phone # \_\_\_\_\_ May we contact?  YES  NO  
Job Title or Position: \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

4. **Previous Employer:** \_\_\_\_\_

\_\_\_\_\_  
(Address) (City) (State) ( Zip)  
Immediate Supervisor: \_\_\_\_\_ Phone # \_\_\_\_\_ May we contact?  YES  NO  
Job Title or Position: \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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Have you ever been convicted of a felony?  YES  NO

If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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OTHER EXPERIENCE OR JOB-RELATED SKILLS

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Tell us why you believe you can be an asset to our Company:

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Do you have a valid Drivers License?  YES  NO

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REFERENCES

Give the names of people not related to you, whom you have known at least one year.

	<u>Name</u>	<u>Occupation</u>	<u>Phone Number</u>	<u>Years Acquainted</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

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**TO BE READ AND SIGNED BY APPLICANT**

I understand that any offer of employment with ER Lewis Construction Co, Inc. is contingent upon the satisfactory results of a Background Check and successful completion of a pre-employment drug screen to be conducted at my expense and at a location to be designated by ER Lewis Construction Co, Inc.

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time. In consideration with employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand that, if hired, my employment will be at will and agree that the terms and conditions of employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative other than its president, and then only when in writing and signed by the president, has an authority to enter into any agreement for employment for a specific period of time, or to make any agreement contrary to the foregoing.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_